

## EXCHANGE PROGRAMME FACT SHEET

### ACADEMIC YEAR 2021-22

#### i. CONTACT INFORMATION

NAME OF UNIVERSITY	University of Central Lancashire
NAME OF DEPARTMENT	Study Abroad – External Liaison Team
CONTACT PERSON(S)	Shirley Russo – Exchange & Study Abroad Coordinator Danielle Finnan – Exchange & Study Abroad Coordinator Karen Crolla-Barker – International Partnerships Manager
MAILING ADDRESS	The Study Abroad Team, University of Central Lancashire, Iron Works IW044, Greenbank Street, Preston, Lancashire, PR1 2HE, United Kingdom
TELEPHONE	0044 (0) 1772 895030 / 0044 (0) 1772 896365
EMAIL ENQUIRIES	<a href="mailto:studyabroad@uclan.ac.uk">studyabroad@uclan.ac.uk</a>
WEB ADDRESS FOR EXCHANGE	<a href="http://www.uclan.ac.uk/international/study_abroad.php">http://www.uclan.ac.uk/international/study_abroad.php</a> <a href="http://www.uclan.ac.uk/students/international/study_abroad_international.php">http://www.uclan.ac.uk/students/international/study_abroad_international.php</a>

#### ii. ACADEMIC INFORMATION

MANDATORY WELCOME WEEK	27 September 2021 – 1 October 2021 – to be confirmed
SEMESTER 1	27 September 2021 – 14 January 2022 – to be confirmed
SEMESTER 2	17 January 2022 – 20 May 2022 – to be confirmed
FULL YEAR	20 September 2021 – 21 May 2022 – to be confirmed
STUDY OVERSEAS PROGRAMME	Minimum English Language Level: IELTS 5.0 equivalent (B2 CEFR level)
GENERAL ENGLISH PROGRAMME	Minimum English Language Level: IELTS 4.0 equivalent (B1 CEFR level)

Incoming exchange students must attend Welcome Week and are required to arrive at UCLan no later than Sunday 26th September (to be confirmed). Students MUST NOT purchase plane tickets / travel until placement has been confirmed by all parties and dates have been confirmed.

#### iii. ADMISSION REQUIREMENTS

APPLICATION DEADLINES	Semester 1 (Autumn) / Full Year – Nomination deadline 30 <sup>th</sup> March. Application deadline 30 April Semester 2 (Spring) – Nomination deadline 30 <sup>th</sup> September. Application deadline 31 October
ENGLISH LANGUAGE PROFICIENCY REQUIREMENT	IELTS Standard Academic – minimum score 6.0 with minimum 5.5 across subcomponents (reading, writing, speaking, listening). For <i>General English</i> , IELTS Standard Academic – minimum overall score 4.0. IELTS UKVI Academic would only be required if a student were not to meet the required English Language requirement for undergraduate study and were to apply for a joint CAS number to allow them to enrol onto an intensive Pre-Sessional English programme after which they would enrol directly onto a degree level programme. This would mean

	that after finishing the intensive English language programme the student would not need to return home to apply for a Tier 4 General Student Visa TOEFL IBT – minimum score 80 with minimum 20 across subcategories.
OTHER ELIGIBILITY REQUIREMENTS	Minimum one-year study at home institution at Undergraduate level education for all degree level programmes * For International Business Communication – minimum two years' study.  *available modules may depend on previous study
REQUIRED DOCUMENTS	Incoming Application Form Valid Passport Official University Academic Transcript Proof of English Language Proficiency (if native language isn't English)

CREDITS	Students must take a maximum of 60 credits per semester (30 ECTS) and 120 credits (60 ECTS) per academic year.
MODULES / COURSES	Modules must be pre-approved BEFORE an application is submitted by your academic course leader and International Office. Module approval from UCLAN will be assessed on previous academic study.  The Study Abroad Team will send students a list of modules for students to choose from. Once students have enrolled, they must check their timetables. Once teaching starts students will no longer be able to make changes to their timetables. The Study Abroad Team will provide a final date by which students will be able to make changes for both Full Year/Sem 1 and Sem 2 – changes will only be possible if there is a clash between modules.  Semester 1 students must check if they have exams in January as they will need to stay in the UK to take these or arrange to take them remotely if possible.
ADDITIONAL INFORMATION	Unfortunately, UCLan cannot guarantee in advance that students will be eligible for courses indicated in their application. In addition, we cannot guarantee that courses will be running after the student has enrolled. Students must check their timetable upon enrolment to ensure there are no timetable clashes

#### iv. FEES AND OTHER EXPENSES

TUITION FEES	Students participating in this exchange are required to pay tuition fees to their home institution but not to UCLAN.
ACCOMMODATION	On campus accommodation prices start from (*as of 2021 subject to change):  Semester 1 - £1496.38 Semester 2 - £2010.57 Full Year - £3437.01  Each hall is self-catering and prices include all fuel and water bills.  <a href="https://www.uclan.ac.uk/accommodation/">https://www.uclan.ac.uk/accommodation/</a>  Private accommodation is available off campus with the average cost of

	<p>a shared house £67.50 per student per week and contract lengths normally vary from 38 to 52 weeks. These details are only a guide and you should check the cost and contract length with your landlord. For more information contact <a href="mailto:privateaccommodation@uclan.ac.uk">privateaccommodation@uclan.ac.uk</a></p> <p>If you upgrade your accommodation you will be responsible for these costs direct to our accommodation office.</p>
ACCOMMODATION TYPES	<p>There are around 2200 accommodation places in University owned and leased halls of residence. On campus accommodation is allocated on a first-come, first-served basis.</p> <p>En-suite options are available to full year students only.</p> <p>Although we do not recommend this, it is possible for students to live off campus. Students wishing to live off campus in private accommodation are responsible for making their own arrangements with the Landlord.</p>
HEALTH INSURANCE	<p>Incoming exchange students must provide their own personal and travel insurance. International Exchange students may need private medical insurance for emergency care – this is their responsibility to check with insurers.</p> <p>All students can register with our Student Health Centre. It is free to see a doctor, but students must pay for medication. Prescription charges apply to all at the current price of £9.15 per item (as of Sept 2020).</p>
LIVING COSTS	<p>The approximate cost of living per month (including rent) is £1015. This is only an estimate according to the UK Home Office.</p> <p>As all accommodation is self-catering you will find very reasonably priced shops and food outlets on or close to the campus such as Aldi/Lidl and Tesco.</p>
VISA APPLICATION	<p>Tier 4 (T4) Visa - £348+ £470 Health Surcharge Fee (as of October 2020)</p> <p>Short Term Study (STSV) Visa - £97.00 (up to six months)</p> <p>Short Term Study (STSV) visa - £186.00 (up to 11 months for English Language courses only)</p> <p>Prices are approximate and will depend on the country from which the application is being made. Check UKVI Website for up-to-date information: <a href="https://www.gov.uk/browse/visas-immigration/student-visas">https://www.gov.uk/browse/visas-immigration/student-visas</a></p>
OTHER FEES	<p>Class materials / books – depending on the course.</p>

ACCESSIBILITY	<p>Accessibility - we will make reasonable adjustments to make our services and accommodation accessible to all. The Universities facilities for students with disabilities are constantly improving. UCLan has a number of specially adapted rooms on campus and you will be given extra consideration if you have a disability or medical condition that requires you to live on Campus.</p>
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APPLICATION	<p>For accommodation applications:  <a href="http://www.uclan.ac.uk/accommodation/how_to_apply.php">http://www.uclan.ac.uk/accommodation/how_to_apply.php</a></p> <p>General accommodation enquiries:  <a href="mailto:studentaccommodation@uclan.ac.uk">studentaccommodation@uclan.ac.uk</a></p>
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## v. ARRIVAL & ORIENTATION

AIRPORT COLLECTION	<p>The airport transfer service from Manchester Airport is free of charge for all international students and will run from 8am to 8pm daily on:          (Dates to be confirmed)          Wednesday 22nd          September Thursday 23th          September Friday 24th          September Saturday 25th          September</p> <p>To book a place on the collection you will need to complete the booking form: <a href="http://www.uclan.ac.uk/international/airport-pickup-form.php">http://www.uclan.ac.uk/international/airport-pickup-form.php</a> dates to be confirmed August 2021.</p> <p>*Semester 2 dates will be confirmed in October 2021</p>
WELCOME WEEK	<p>During your first few weeks we will be running a Welcome Week programme to help all students settle into life at the University of Central Lancashire and in the UK. UCLan Welcome is a festival of activities and information sessions designed to help you get used to life at UCLan as well as life in the UK; along with a calendar of social events where you can meet other new students.</p> <p>Students will be issued with the International Arrival Guide before August, as well as a link to the Freshers' Week Programme of Events.</p> <p>Welcome Week is <u>mandatory</u> for all international students.</p> <p>The Study Abroad Team also hold a free getting to know you, welcome event in early October and early February, in which exchange students meet the team and other exchange students. We also arrange one UK based trip per semester for exchange students *small contribution required from exchange students to participate. **subject to COVID-19 Regulations</p>
DOCUMENTS REQUIRED ON ARRIVAL	<p>All students should provide their passport for proof of ID. Passports and visas will be checked during enrolment.</p> <p>Students are also advised to bring copies of their offer letter/CAS Letter and original academic transcript.</p>

<p>VISA REQUIREMENTS</p>	<p><u>Tier 4 (T4) visa</u> - if you are coming to the UK to study here on a full-time programme of study for more than 6 months. You must apply for a Tier 4 visa in your home country; you cannot apply for a Tier 4 visa when you arrive in the UK. It is very important that you prepare carefully before you apply for a Tier 4 visa.</p> <p><u>Short-term study (STSV) visa</u> - if you are coming to the UK to study here for 6 months or less; for example, if you are an exchange student coming to study for a semester. You can also apply for a Short-term study visa if you are coming to the UK to study an English language programme, which lasts up to 11 months.</p> <p>If you only apply for semester 1 and wish to extend for a full year then you will have to return home to apply for a visa even if you are on a Tier 4 Visa.</p> <p>You should apply for either type of visa before you leave your home country; doing this is called 'entry clearance'.</p> <p>For more information on visa requirements and documents required to support your application: <a href="http://www.uclan.ac.uk/international/visa-advice.php">http://www.uclan.ac.uk/international/visa-advice.php</a></p> <p>Government Guidance: Tier 4 - <a href="https://www.gov.uk/tier-4-general-visa/apply">https://www.gov.uk/tier-4-general-visa/apply</a> Short Term Study Visa - <a href="https://www.gov.uk/study-visit-visa">https://www.gov.uk/study-visit-visa</a></p>
<p>eGATES</p>	<p><b>eGates</b> eGates present a new, quicker and easier way of crossing the border and entering the UK. There are over 250 eGates in place at 15 air and rail ports in the UK to enable quicker travel into the UK. Please take a look at the The Gov.UK webpage <a href="#">Guide to faster travel through the UK border</a> which features a video showing how to use the eGates.</p> <p><b>Entering the UK via an eGate (Tier 4 Students)</b> If you are a tier 4 student from one of the following countries: <b>Australia, Canada, Japan, New Zealand, Singapore, South Korea, USA</b>, then you can enter the UK via an eGate but this means that your visa will not be endorsed with an entry stamp by a member of the Border Force staff. If you chose to use an eGate it is very important that you keep evidence of your travel to the UK. This could be a boarding card, ticket or booking confirmation. You will be required to present your evidence of travel upon enrolment at UCLan in place of an entry stamp. This will provide evidence of your arrival in the UK.</p> <p><b>Entering the UK via an eGate (Short Term Study Visa Students)</b> If you are entering the UK as a short-term student and you are from one of the following countries: <b>Australia, Canada, Japan, New Zealand, Singapore, South Korea, USA</b>, then you must <b>NOT</b> use the E-Gates at the airport as you will not receive a stamp in your passport. Instead, you should follow the sign for 'see an officer' so you can speak to a border force official and obtain your short-term student visa stamp. The UKVI have produced a document which you can print out and show on arrival to the UK to ensure that you are not directed to the eGates.</p>

## vii. OTHER INFORMATION

TRANSCRIPTS	Transcripts will be sent directly to the home institution following Assessment Boards in April (Sem 1) and August (Sem 2 / full year).
STUDENT SUPPORT	<p>Wiser provides academic support to all students and can help with adapting your study skills to a UK university</p> <p><a href="https://www.uclan.ac.uk/students/support/wiser/index.php">https://www.uclan.ac.uk/students/support/wiser/index.php</a></p> <p>Student health and wellbeing is very important to UCLan. We have various teams to support you during your time here, including a Counselling, Mental health and Wellbeing service and a medical centre.</p> <p><a href="https://www.uclan.ac.uk/students/support/wellbeing.php">https://www.uclan.ac.uk/students/support/wellbeing.php</a></p>
WORLDWIDE LANGUAGE SUPPORT	<p>UCLan's Worldwide Learning Centre at the <a href="#">School of Humanities, Language and Global Studies</a> is dedicated to offering support, training and professional development opportunities to UCLan students, members of staff, the public and the business community of England's North West.</p> <p><b>Paid Worldwide Internships</b>  Worldwise recruit Language Assistants in various languages including Arabic, French, German, Italian, Japanese, Korean, Russian and Spanish.</p> <p>The language assistants facilitate the Conversation classes, which support degree students as well as other language learners to practice their speaking skills.</p> <p>These paid, part-time internships are ideal for international students who want to gain valuable work experience before graduation.</p> <p><b>Language Exchange Scheme via MSTeams</b>  We have a virtual language exchange programme hosted in our public MSTeams.</p> <p><b>What is it?</b>  It is a great opportunity to meet other students from around the world and learn about their language and culture in exchange for sharing yours.</p> <p><b>Worldwise Languages with Rosetta Stone</b>  The Worldwide Languages programme enables all UCLan students to learn a language for free. Workshops run weekly and more information can be found on the Student Support portal here. Languages on offer include Arabic, Chinese (Mandarin), French, German, Italian, Japanese, Korean, Spanish and many more!  Contact us to find out how we can help you to get on track with learning a new language or brush up on your existing language skills.</p> <p><a href="https://www.uclan.ac.uk/worldwise/index.php">https://www.uclan.ac.uk/worldwise/index.php</a></p>

UNIVERSITY LOCATION	<p>Situated in the heart of the North West of England, the Guild City of Preston is vibrant, cultural and friendly with plenty of activities and events to keep you entertained. 30,000 students live in Preston, making the city a lively, diverse and contemporary place to study.</p> <p>Located a short distance from the coastline, the Lake District, and the larger cities of Manchester and Liverpool, both of which have international airports; Preston is also one of the most networked cities in the country. The railway station is just a 10-minute walk away from campus.</p>
SOCIAL MEDIA	<p>Instagram: <a href="https://www.instagram.com/studyabroaduclan/">https://www.instagram.com/studyabroaduclan/</a></p> <p>Facebook: <a href="https://www.facebook.com/UCLanStudyAbroad">https://www.facebook.com/UCLanStudyAbroad</a></p> <p>Twitter: <a href="https://twitter.com/UCLanStyAbroad">https://twitter.com/UCLanStyAbroad</a></p>